



Oldham
Council

Report to CABINET

Local Improvement Fund for Districts (LIF) - Appointment of Members

Portfolio Holder: Councillor Sean Fielding, Leader of the Council

Officer Contact: Elizabeth Drogan, Head of Democratic Services

Report Author: Sian Walter-Browne, Principal Constitutional Services Officer

19th October 2020



Reason for Decision

To appoint Cabinet Members onto the Local Improvement Fund for Districts.

Recommendations

That the Cabinet appoints Members of Cabinet to the Cabinet Sub-Committee to oversee the LIF application process and approve successful grant applications.

Local Improvement Fund for Districts (LIF) - Appointment of Members**1 Background**

1.1 In May 2019 the Council resolved that a Local Improvement Fund (LIF) should be established. The LIF is a £500k fund that all elected members and District Teams can access through a bidding process. The terms of Reference are attached at Appendix 1.

1.2 Cabinet previously established a sub-committee of three to oversee the LIF application process and approve successful grant applications and appointments to the sub-committee are requested.

1.3 The sub-committee is to be made up of:-

- The Council Leader
- The Deputy Leader (Statutory)
- The Cabinet Member for Finance and Green

2 Options/Alternatives

2.1 Two options are presented in relation to this matter. The two options are:

- Option 1 – Appoint Members to sit on the Sub-Committee.
- Option 2 – Do not appoint Members to sit on the Sub-Committee. The Council would need to consider an alternative method by which to oversee the LIF application process and approve successful grant applications.

3 Preferred Option

3.1 The preferred option is that the Cabinet appoints Cabinet Members to the Sub- Committee.

4 Consultation

4.1 N/A

5 Financial Implications

5.1 N/A

6 Legal Services Comments

6.1 N/A

7 Cooperative Agenda

7.1 N/A.

8 Human Resources Comments

8.1 N/A.

9 Risk Assessments

9.1 N/A

10 IT Implications

10.1 N/A.

11 **Property Implications**

11.1 N/A.

12 **Procurement Implications**

12.1 N/A.

13 **Environmental and Health & Safety Implications**

13.1 N/A.

14 **Equality, community cohesion and crime implications**

14.1 N/A.

15 **Equality Impact Assessment Completed?**

15.1 N/A.

16 **Key Decision**

16.1 N/A.

17 **Forward Plan Reference**

17.1 N/A.

18 **Background Papers**

18.1 None

19 **Appendices**

19.1 Appendix 1 Terms of Reference

Terms of Reference

1. Name of Group

The Sub-Committee shall be called The Local Improvement Fund Committee.

2. Purpose of the Group

The purpose of the Sub-Committee of Cabinet is to allocate funding from the Local Improvement Fund to projects across the borough which promote and pursue the aims and objectives of the individual District Priorities.

The Sub-Committee is a constituted meeting of the Council is subject to the Council's procedure rules, Cabinet procedure rules and the access to information procedure rules, as set out in the Council's Constitution, unless stated otherwise in these terms of reference.

3. Duties and Powers

The Council has committed to resource a £500k Local Improvement Fund to provide funding for projects that meet local need as identified in the District Priorities. Members of the Sub-Committee will be required to declare interests, as set out in the Council's Members Code of Conduct.

Written Public Questions may be submitted to, and asked at, the Sub-Committee meeting but all matters must be within the remit of the terms of reference of the Sub-Committee (see section 2).

4. Reporting Arrangements

The Minutes of the Sub-Committee will be submitted to the Cabinet.

5. Membership

The Sub-Committee of Cabinet will comprise of 3 Members of the Council's Cabinet, appointed by Cabinet.:

- Leader of the Council
- Deputy Leader of the Council
- Cabinet Member for Finance and Human Resources

6. Voting Procedures and Quorum

Each of the Sub-Committee Members shall have one vote.

In the case of equality of votes, the Chair shall have the casting vote. The quorum of the Sub-Committee is three Cabinet Members.

7. Frequency of Meetings

Meetings will take place as and when required, but not less than once a year.

All meetings will take place in Oldham Civic Centre, unless specifically pre-arranged at an alternative venue.

Agendas will be circulated to Members five clear working days before a meeting, by Constitutional Services at Oldham Council.

8. Support

The meetings will be administered and serviced by Constitutional Services. The Strategic Director for Reform and Director of Finance or their nominated representatives, will attend all meetings.

9. Review

These terms of reference will be reviewed annually at the first meeting of the Cabinet in the municipal year.
